

Account Creation Instructions (new customers only)

Our new online registration system is going live soon! Getting your account set up now will make it easier to start using it when it goes live **July 1, 2019** at which time you will be able to register for activities and reserve some facilities. Follow the steps below to get your account ready:

Step 1: Go to <https://apm.activecommunities.com/mprplaymorr>.

Step 2: Click on 'Create Account'.

Step 3: Complete your information!

Please see below for step-by-step instructions

If you have any questions, please don't hesitate to **call us at 919-463-7100**.

Step-By-Step Instructions for New Accounts

Step 1:



Home Activities Reservations Memberships Gift Cards My Cart

Join the Fun!
Welcome to the Morrisville Parks, Recreation & Cultural Resources Department. We are proud to offer a wide range of activities and events for the whole family!

[Sign In](#)
Or [Create an Account](#)

Activities Search for Activities by Keyword(s) Search



How do I register in activities? >

To register or view upcoming activities, please click the View Activities button! View and select the activity you would like to register for.



How do I reserve facilities? >

To reserve a facility you will need to obtain a Login Name and Password and then click the Reserve button. You will be asked to select an event type, submit a description and input a maximum number of guests. Search for your facility by Facility Type and select the facility you wish to reserve.



How do I purchase memberships? >

To purchase a membership, please click the Membership button and select the package you wish to purchase.

Step 2:

Fill in your name and address. Required fields are denoted by a red asterisk (*).

The screenshot shows the 'Create Account' page for Morrisville Parks, Recreation & Cultural Resources. The page has a navigation bar with links for Home, Activities, Reservations, Memberships, Gift Cards, and My Cart. A progress indicator shows four steps: 1. name & address (highlighted in blue), 2. contact information, 3. personal information, and 4. account information. A note states: 'Please note that in order to create an account for a child you must create an account for an adult first. Additional family members can be added to your account during registration. * Denotes a required field.' The form fields are: *First Name (Required) with 'John', *Last Name (Required) with 'Doe', *Street Address (Required) with '1234 Any Street', and *City, State, Zip Code (Required) with 'Morrisville', 'NC', and '27560'. There is a link to 'Add Mailing Address(if different from above)'. At the bottom left is a link for 'Cancel & Return Home' and at the bottom right is a green 'Next' button. Two yellow arrows point to the form fields and the 'Next' button, with labels '1. Fill in required information' and '2. Click "Next"' respectively.

Home Activities Reservations Memberships Gift Cards **My Cart**

Create Account

> Home Page > Create Account

- name & address**
- contact information
- personal information
- account information

Name & Address

Please note that in order to create an account for a child you must create an account for an adult first. Additional family members can be added to your account during registration.
* Denotes a required field.

*First Name (Required)

*Last Name (Required)

*Street Address (Required)

*City, State, Zip Code (Required)

[Add Mailing Address\(if different from above\)](#)

[Cancel & Return Home](#) **Next**

1. Fill in required information

2. Click "Next"

Step 3:

Fill in your contact information. Required fields are denoted by a red asterisk (*). **To receive text message alerts and cancellation notifications, please select your Cell Phone Provider from the drop-down list.**

The screenshot shows the 'Create Account' page with a progress bar indicating five steps: 1. name & address, 2. contact information (current step), 3. personal information, 4. emergency contact, and 5. account information. The 'Contact Information' section includes a grey box with instructions: 'Please enter your contact information. * Denotes a required field.' Below this are input fields for Home Phone, Work Phone, Cell Phone, and Cell Carrier (Verizon). There are checkboxes for 'Yes, I agree to receive text messages' (checked), 'Yes! Please email me the latest news and information.', and 'Yes! Please mail me the latest news and information.' An email address field contains 'john.doe@gmail.com'. At the bottom, there are 'Back', 'Cancel & Return Home', and 'Next' buttons. A yellow arrow points to the phone number fields with the text '1. Fill in required information'. A purple box contains the text 'You can check the boxes under your e-mail address if you want to receive information via e-mail or mail.' Another yellow arrow points to the 'Next' button with the text '2. Click "Next"'.

Home Activities Reservations Memberships Gift Cards [My Cart](#)

Create Account

> Home Page > Create Account

1 name & address 2 **contact information** 3 personal information 4 emergency contact 5 account information

Contact Information

Please enter your contact information.
* Denotes a required field.

*Home Phone (Required) Extension
(919) 123-4567

*Work Phone (Required) Extension
(919) 234-5678

Cell Phone
(919) 123-4567

Cell Carrier
Verizon

Yes, I agree to receive text messages

*Email address (Required)
john.doe@gmail.com

Yes! Please email me the latest news and information.

Yes! Please mail me the latest news and information.

Back Cancel & Return Home **Next**

1. Fill in required information

You can check the boxes under your e-mail address if you want to receive information via e-mail or mail.

2. Click "Next"

Step 4:

Fill in your personal information. Required fields are denoted by a red asterisk (*).

Morrisville
Parks, Recreation & Cultural Resources

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Create Account

> Home Page > Create Account

name & address contact information **3 personal information** 4 emergency contact 5 account information

Personal Information

Please enter your personal information.
* Denotes a required field.

*Gender (Required)
Female

Users must be 13 years of age or older.

*Date of Birth (Required)
01/01/1980

Head of Household Subscription Lists

Medical Alert

Back Cancel & Return Home **3. Click "Next"** Next

Step 5:

Create at least 1 emergency contact. It should be someone outside of your household, such as grandparent, brother/sister, neighbor, etc. Required fields are denoted by a red asterisk (*).

The screenshot shows the 'Create Account' page for Morrisville Parks, Recreation & Cultural Resources. The page has a navigation bar with links for Home, Activities, Reservations, Memberships, Gift Cards, and My Cart. The 'Create Account' section shows a progress bar with five steps: 1. name & address, 2. contact information, 3. personal information, 4. emergency contact (current step), and 5. account information. The 'Emergency Contact' form includes the following fields:

- *First Name (Required): Jane
- *Last Name (Required): Somebody
- *Relationship (Required): Sister
- *Home Phone (Required): 9194567890, Extension: []
- Other Phone: [], Extension: []

A yellow arrow points to the form with the text 'Fill in required information'. At the bottom of the form, there are buttons for 'Back', 'Cancel & Return Home', and 'Next'.

Step 6:

Create your account password. Required fields are denoted by a red asterisk (*). At this point, you can click on “Create Account” OR “Create Account and Add Family Member”

Morrisville
Parks, Recreation & Cultural Resources

Sign In | Create an Account

Home Activities Reservations Memberships Gift Cards My Cart

Create Account

> Home Page > Create Account

name & address contact information personal information emergency contact **5 account information**

Account Information

Please enter your account information.
* Denotes a required field.

*Email address (Required)
john.doe@gmail.com

*Password (Required)
.....

*Confirm Password (Required)
.....

By creating an account, you are agreeing to terms of use and privacy rights.

Town of Morrisville:
[Terms of Use](#) | [Your Privacy Rights](#)

Active Network, LLC:
[Terms of Use](#) | [Copyright Policy](#) | [Your Privacy Rights](#)

Create Account Create Account and Add Family Member

Back Cancel & Return Home

1. Create password

2. Click on the appropriate button